

**MINUTES OF P&FA MEETING 18<sup>th</sup> March 2019**

<b>Date:</b>	18 <sup>th</sup> March 2019
<b>Location:</b>	The lighthouse, Beveridge road campus
<b>Present:</b>	Kimberley Knijff, Prue Gardiner, Leanne Wheeler, Jodi Blackwell, Kerry Richards, Alex Duff-Hooper, Courtney Miles, Teagan Ramage, Glenn Gray, Justin Ball, Shane Altmann, Jess Teunis, Theresa Lavery, Natalie Morrisby, Louise Boyce, David Moore, Lance Hewlett, Sheena Hewlett.
<b>Apologies:</b>	Paul Golle and Kim Richards
<b>Devotion:</b>	Leanne Wheeler
<b>Confirmation minutes accepted as read:</b>	Justin accepted minutes and Alex seconded. All in favour
<b>Business Arising:</b>	<p>P&amp;FA email set up – <a href="mailto:admin@focr.qld.edu.au">admin@focr.qld.edu.au</a>, Susanne has access as this stage.</p> <p>Fitness equipment install – Have had some staff come in on the weekends, haven't gotten too far as the instructions are complicated. Won't need a working bee as a small group of people at a time will be the way to go.</p> <p>Year 6 – The senior shirts looks like term 3.</p> <p>Leanne fixed the canteen issue with Quickcliq for the junior school.</p> <p>LLL Banking – Alex will contact Marie from LLL banking to see if she can come to our P&amp;fa meeting to promote and also see if they want to have a stall at Funfest to promote through the school. There is a 2.2% interest and an incentive to start too.</p> <p>Cobwebs in the SPAH are on the holiday list to do</p> <p>Prep G shelter is on the holiday list to do.</p>
<b>Treasurer Report:</b>	<p>The levy was \$180, went to \$200 this year.</p> <p>No more changes as yet.</p> <p>Alex moved the report as true, David seconded.</p>
<b>Principal's Report:</b>	<p>Faith Lutheran College Redlands Principal's Report to P&amp;FA March, 2019</p> <p>1. Staffing</p> <p>☑ Amy Jackson has started as our new GBC Sports Coordinator and Marketing Officer. She is making a staggered start as she had already had some plans in place prior to our appointment. She was here for all of the week 5-9 March then off for two weeks. Amy will be back full time from 28th March.</p> <p>☑ Katelyn Porter has replaced Alicia Thompson starting Monday the 5th of March. We were able to have a 'change over week' so that Katelyn was on site with Alicia for Alicia's last week. Amy will teach English and Japanese. ☑ Alicia finished on Friday the 9th.</p>

	<p>2. Service</p> <ul style="list-style-type: none"> <li>☑ Helena Lambert attended a meeting at LORDS regarding investigating the possibility of connecting with other local Lutheran Schools for a Student Trip to Cambodia.</li> <li>☑ Secondary Student Leaders are running our Senior School Assemblies this year. They have total control, emailing staff to invite contributions and running the whole show. It is very, very good.</li> <li>☑ A number of staff have given up their time over a couple of weekends to begin to assemble the P&amp;FA provided Fitness Equipment.</li> </ul> <p>Innovation</p> <ul style="list-style-type: none"> <li>☑ We have made some further changes to the Lighthouse with the installation of Lino in the café area. This innovative approach to an open learning hub is proving popular.</li> <li>☑ Our Senior Students have also begun using the Virtual 3D Headsets to hook into their Cert 3 and Diploma courses. This is ground breaking stuff.</li> <li>☑ We have a number of students doing courses at our school from Biloela Lutheran School (Redeemer). This is being delivered online by our staff. This subscription style approach is breaking new ground.</li> </ul> <p>Global Thinking</p> <ul style="list-style-type: none"> <li>☑ We are reviewing our International Trips Calendar with a view to giving families a 3-year plan of what is coming up and how much each will cost.</li> <li>☑ See the 3D service mentioned above.</li> <li>☑ See the Biloela Connections mentioned above.</li> </ul> <p>Excellence</p> <ul style="list-style-type: none"> <li>☑ I think our approach to authentically implementing some new practices has been excellent. Subscription based differentiation, 3D Virtual applications. The low cost, high impact changes to the Lighthouse is has also been very special.</li> </ul> <p>Blessings as you serve.</p>
<p><b>Presidents Report:</b></p>	<p><b>President’s Report P&amp;FA Meeting 18<sup>th</sup> March 2019</b></p> <p>Prepared by Alex Duff-Hooper, President 2019</p> <p><b>Book Fest 4 – 8 March 2019</b></p> <p>Book Fest was a great success, thank you to Nat and Prue for organising it and all the volunteers who contributed their time and effort. We had Mrs Spencer and a 3 Year 6 boys wear the Geronimo Stilton outfit to drum up business and we had lots of repeat clients. \$4806.90 total and the school gets \$1442 to spend with scholastic. A great effort.</p> <p><b>BBQ</b></p> <p>The BBQ plans are well underway with the P&amp;F stepping up to get everything organised. Dee Coleman has approached IGA Thornlands and they have kindly donated the meat as long as we use their tent at the event. Skippy’s Frootz have donated the lettuce tomato and onion for us – thanks to Ange Mackenzie for approaching them. A bouncy castle has been booked along with an Archery activity for the older kids upon request</p>

from Stuart. A volunteer roster has been posted on the P&FA Facebook page and we should have enough bodies to get everything done.

At this stage, Paul Golle, Lance Hewlett, Karen Williams and Kim Richards are all attending, which is great to raise the profile of the school.

**Invitations**

Invitations have been sent by Susanne to Paul and Lance to update their calendars in relation to P&F meetings and an invite has also been sent for Funfest.

**Greeting to Eloise on the event of her Installation**

A greeting was sent to Eloise on the occasion of her instalment at Trinity Lutheran College from the P&FA. Thank you to Pastor Brenton for raising this suggestion and also his assistance with the wording of the greeting.

**Funfest**

Funfest is well underway with our first committee meeting having been held. Stalls have been allocated to all junior school classes and they have received their information packs and are busy planning.

A walk around has been done – thank you to Prue, Warren, Glenn and Justin for giving up a Saturday morning to do this. We now have a draft map of the event. Other logistics planning is in progress at the moment and a list is with the hire company – we will be able to save \$800 on removing chairs from the list as we now have 1200 chairs from the Lighthouse at the Junior school Campus. Sergeant Graham Hedges has confirmed that he is happy to roster Police on for the duration of our event free of charge. A formal request for their presence has been sent.

I received a resignation letter from Angela Mackenzie from her role as Manager of this area for personal reasons but she is still heavily involved with gathering prizes for us. Thank you very much Ange for all you have done for the school in this space and for your continued effort and involvement.

In relation to sponsors, I have taken over the management of the sponsors for the moment with some assistance from a few people. I will be looking for someone to take on this role, but can manage if it stays vacant at this point. AFS have agreed to sponsor the \$5000 first prize of the major prize draw. The tickets are currently being printed and we hope to have them within the week. Although we are still looking for sponsors to come on board, we have listed a \$799 iPad 9.7” 128GB as 2<sup>nd</sup> prize and we are in the process of purchasing a Kayak Pack from BCF on price sale – RRP \$692 and we are paying \$346.

Kerrie asked about giving the Police a donation? Stuart and Shane will discuss for a decision.

Stuart thanked the P&FA for including the high school in the events so far.

Over the holidays we would like a working bee to clear out the spaces we have and move into a new room. There will be skips available.

Food bank – Prue - We offer a service for hardship to our Faith families. Vanessa with the year 12 hospitality classes will help out.

Gail will be putting a notice in the newsletter about the service and asking for volunteer cooks as they are dwindling.

Shane suggested Prue contact Monica as she will do some cooking for it. The canteen can also be used for backup food. It is for junior and senior and any senior meals needed Prue can drop off to the office. Lance also offered to get a list together of community services.

	<p>Lance thanked Faith families for coming and helping at the clean up day 😊</p> <p>Meeting locations were discussed and would be ideal to have 1 location for the meetings due to staffroom confidentiality will stay in the lighthouse. Alex to see Rod Cormack regarding this.</p>
<b>Closing Prayer:</b>	Shane Altmann
<b>Meeting Close:</b>	8:15pm - Next meeting 29 <sup>th</sup> April 2019



